



PROJECT MANAGEMENT PROFESSIONALS (PMP)

Workshop Overview

“9.9% of every dollar is wasted due to poor project performance – that’s \$99 million for every \$1 billion invested” (Source: 2018 Pulse of the Profession®)

Effective project management has a crucial impact on the success of your project and on achieving your organization’s strategy. This course is designed for those who need a practical hands-on approach to managing projects. It covers all aspects of a project’s life cycle, from project identification and start-up, planning and implementing, evaluation and controlling, and includes the activities required to close a project.

Learning Objectives

- Understand project phases and stage gates
- Understand the importance of engaging stakeholders in the early phases
- Establish a clear scope, so you can combat the scope creep
- Set clear expectations and boundaries through Project Charter
- Develop a complete Project Management Plan in be in control of your project
- Get the most from your team by proper collaboration, communication, and conflict management
- Deal with the red zone (Issues, Changes, Risks) in a proactive manner
- Work with your team on realistic case studies and projects

Course Outline

- Introduction
 - Terms and Definitions
 - Why projects fail?
 - Project Management Lifecycle and Stage Gates
 - Brainstorming Project Ideas & Forming Project Groups
- Project Identification and Design
 - Identify Stakeholders
 - Needs Assessment and Analysis
 - Requirement Matrix, Success Criteria
- Project Set Up
 - Project Charter
 - Organizational Chart
- Project Planning
 - Communication Plan
 - WBS & WBS Dictionary
 - Activity List & Attributes
 - Project Schedule
 - Cost Estimates & Budget
 - RACI Matrix
 - Risk Management

- Project Implementation
 - o Issue Management
 - o Managing People
- Project Monitoring, Evaluation and Control
 - o Project Changes
 - o Project Reporting
- Project Closure/Transition

Course Duration

35 Contact Hours - 05 Days

Course Fees

QR 2200

Workshop Format

Interactive sessions with many exercises, videos, discussions, and in classroom workshops

Intended Audience

The workshop is intended for all professionals practicing, studying and interested in project management principles including: Project Managers, Project Management Team Members, Planners, Schedulers, Senior Managers, Chief Executive Officers, Finance Managers, Human Resources Managers, Project Coordinators, and Information Technology Managers.